

Kirtland Board of Education
Regular Meeting
September 18, 2023

The Regular Meeting of the Kirtland Board of Education was held in the Kirtland High School Cafeteria on September 18, 2023.

Dr. Whittaker called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

The following members answered the roll: Mrs. Green, Mr. Hayes, Dr. Whittaker and Mr. Withrow. Mr. Cosgrove was absent.

Superintendent Chad VanArnhem and Treasurer Ryan Pendleton were present.

COMMENDATIONS

Cole Nowacki – Ohio Data Visualization

Naomi Blankenship – Invention Convention

SUPERINTENDENT REPORT

Mr. Chad VanArnhem presented his monthly Superintendent report

FINANCE COMMITTEE

Mr. Withrow reviewed the Finance meeting

STUDENT LEARNING AND ACHIEVMENT COMMITTEE

Mrs. Green reviewed the SLA meeting

It was moved by Mr. Withrow and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #122-2023

Recommendation to approve the consent agenda items:

Minutes of Prior Meetings

August 8, 2023 Special Meeting

August 14, 2023 Regular Meeting

1. Recommendation to approve supplemental contracts:

BUILDING	JOB DESCRIPTION	LAST NAME	FIRST NAME	STEP	TOTAL PAY
KHS	Freshman Volleyball Coach	Keller	Emily	1	\$4,971.31
KMS	Middle School Cheer Coach (Fall)	Potter	Ann	0	\$1,419.98
KHS	Post-Season Wrestling Pay	Francis	Scott	N/A	\$464.88
KHS	Post-Season Wrestling Pay	Pawlowski	James	N/A	\$464.88
KHS	Post Season Track Pay	Moran	JP	N/A	\$464.88
KHS	Post Season Track Pay	Rascan	John	N/A	\$232.44

KHS	Post Season Track Pay	Sayle	Greg	N/A	\$232.44
KHS	Post Season Track Pay	Madden	Julie	N/A	\$232.44
KMS	Student Teacher Stipend	Hedger	Kelly	N/A	\$300.00
KES	Literacy Room Stipend	Grandini	Jennifer	N/A	\$174.33
KES	Literacy Room Stipend	Dunn	Kelly	N/A	\$174.33
KES	Literacy Room Stipend	Williams	Denise	N/A	\$174.33
KES	Literacy Room Stipend	McBrayer	Emily	N/A	\$174.33
KES	Literacy Room Stipend	Karikas	Carol	N/A	\$174.33
KES	Literacy Room Stipend	Denton	Jesse	N/A	\$174.33
KES	Literacy Room Stipend	Eadeh	Krista	N/A	\$174.33
KES	Literacy Room Stipend	Jacobucci	Valerie	N/A	\$174.33
KES	Student Council Advisor (1/2)	Dunn	Kelly	0	\$714.75
KES	Student Council Advisor (1/2)	Eadeh	Krista	0	\$714.75

2. Recommendation to approve contracts:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Bias	Sarah	Custodian I	08/17/2023
Drews	Michael	School Bus Mechanic	08/17/2023
Dworning	Frank	Bus Driver	08/17/2023
Gibbs	Shaina	Bus Driver	08/17/2023
Gordon	Jeannette	Building Secretary	08/17/2023
Green-Holmes	Rosemary	Custodian II	08/17/2023
Kearns	Deann	Pupil/Staff Support Aide	08/17/2023
Kish Clutter	Carole	Bus Aide	08/17/2023
Koch	Karen	Health Aide	08/17/2023
Razov	Maureen	Health Aide	08/17/2023
Saluan	Patricia	Library Aide	08/17/2023
Slazenski	Cindy	Bus Driver	08/17/2023
Verba	Betty	Pupil Staff Support Aide	08/17/2023
Yanof	Zachary	Student Aide - Study Hall Monitor	08/17/2023
Kutscher	Anna	Elementary Secretary	08/17/2023
Moran	Rachel	Latch Key Assistant	08/17/2023
Nicholas	Randi	Custodial III	08/17/2023
Sullivan	Gretchen	Bus Driver	08/17/2023
Svigel	Theresa	Latch Key Assistant	08/17/2023
Wells	Allison	Custodian III	08/17/2023

Hubble	Dana	Student Aide- full time	08/18/2023
Albietz	Gerald	Bus Driver	08/30/2023
Huelsman	Melissa	Lunch Aide	08/17/2023
Szuter	Jared	Custodian II	08/29/2023
Ingram	Lidia	Latchkey Assistant	08/31/2023
Schweinfurth	Jack	Latchkey Assistant	08/31/2023

3. Recommendation to approve substitute/seasonal employees:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>RATE OF PAY</u>
Favorite	Linda	KLS Certified sub	\$110/day
Kadlub	Kathleen	KES Long-term certified sub	\$110/ day
Schwenk	Jared	KHS Long-term certified sub	\$110/day
Harrison	Frances	KLS Building Sub	\$110/day
McGregor	Shawn	Basketball Camp	\$200.00
Santilli	Sam	Basketball Camp	\$200.00
DiFabio	Darrell	Basketball Camp	\$200.00
Geissinger	Rebecca	Transportation substitute Secretary (As needed)	\$13.75/ hr.

4. Recommendation to approve resignations:

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Wells	Allison	Custodian II at the middle school	08/18/2023	Resignation
Christley	Nina	Varsity Softball Coach	08/24/2023	Resignation
Starkey	Matthew	Teacher	07/31/2023	Resignation

5. Recommendation to approve Dana Hubbel hours to 7.5 per day

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

REQUESTS FOR BOARD ACTION

A. Treasurer Recommendations

It was moved by Mrs. Green and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #123-2023

1. Recommendation to approve Frontline Financial Planning/Budget Management and Frontline Central, one time set up fee \$5,885.00, FY 24 fee \$13,370.63

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mr. Withrow and seconded by Mrs. Green that the following resolution be adopted:

Resolution #124-2023

2. Recommendation to approve BoardDocs Implementation, one time set up fee \$1,000.00
BoardDocs LT Document Management System Recurring Cost \$ 2,700.00 per year

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

B. Superintendent Recommendations

It was moved by Mrs. Green and seconded by Mr. Withrow that the following resolution be adopted:

Resolution #125-2023

1. Recommendation to approve Kirtland Marching Band overnight trip, Ohio University campus tour
11/15/23-11/16/23

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mr. Hayes and seconded by Mr. Withrow that the following resolution be adopted:

Resolution #126-2023

2. Recommendation to approve Memorandum of Understanding Between the City of Kirtland and Kirtland Local School District for use of a Student Resource Officer (SRO) for the 2023-2024 school year and each school year thereafter.
The district agrees to pay \$21.46 per hour and will be reviewed annually.

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mr. Withrow and seconded by Mrs. Green that the following resolution be adopted:

Resolution #127-2023

3. Recommendation to approve ProCare Therapy Agreement Addendum consultant Denise Cai as School Psychologist \$105.00 per hour, minimum hours thirty-five, effective
8/16/23 – 12/20/23

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mrs. Green and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #128-2023

4. Recommendation to approve Crossroads Day Treatment Center at a cost of \$205.00 per day for 2023-2024 school year, services through Education Center of Northeast Ohio

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mr. Withrow and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #129-2023

5. Recommendation to approve Two Foundations, Inc School Program Contract, September 2023-May 2024, annual rate \$20,0000 per student

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mrs. Green and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #130-2023

6. Recommendation to approve Addendum with Regular School Rate for LLA Therapy Behavior Therapist \$75.00/ hour for the 2023-2024 school year

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mrs. Green and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #131-2023

7. Recommendation to approve Inter-district Service Contract with Educational Service Center of NEO for 2023-2024:
 - 1 EMIS/Gift Coordinator, 110 days
 - 1 Preschool Teacher, 155 days
 - 4 Aides, 182 days
 - 1 Preschool Aide, 153 days

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mr. Hayes and seconded by Mr. Withrow that the following resolution be adopted:

Resolution #132-2023

8. Recommendation to approve a resolution adopting an Employment Separation Agreement and Release, effective July 1, 2023

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mrs. Green and seconded by Mr. Withrow that the following resolution be adopted:

Resolution #133 -2023

9. Recommendation to approve the 2nd Reading and Adoption of the following policies:

7440.03 Revised - Drones
0131.1 Revised - Technical Corrections
2114 Revised - Meeting State Performance Indicators
3120.09 Volunteers- Rescind for po8120
4120.09 Volunteers- Rescind for po8120
5310 Revised - Health Services
8120 Revised/Replaced - Volunteers

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

It was moved by Mr. Withrow and seconded by Mr. Hayes that the following resolution be adopted:

Resolution #134-2023

10. Recommendation to approve the 1st Reading of the following policies:

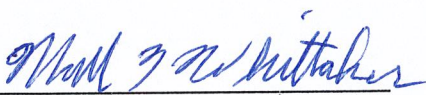
7540 Revised - Technology
7540.01 Revised -Technology Privacy
7540.02 Revised - Web Accessibility, Content, Apps, and Services

Roll Call: Ayes: Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

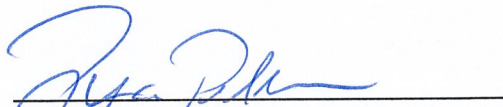
It was moved by Mr. Hayes and seconded by Mr. Withrow to return to the regular session at 8:50 p.m. and adjourn the meeting at 8:51 p.m.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this 16th Day of October, 2023.



President



Treasurer